



Report to the Auburn Urban Development Authority

Action Item

Agenda Item No. **5**

[Signature]
City Manager's Approval

To: Chair and Authority Board Members
From: Bernie Schroeder, Director of Public Works *[Signature]*
Prepared By: Carie Huff, Associate Civil Engineer *[Signature]*
Date: August 22, 2011
Subject: Old City Hall/1103 High Street – Gabe Mendez, Inc. Notice of Completion

The Issue

Shall the Auburn Urban Development Authority authorize a Notice of Completion for the Old City Hall Project at 1103 High Street?

Conclusions and Recommendation

Staff recommends that the Auburn Urban Development Authority, **BY RESOLUTION**, authorize an additional \$1,131.59 and the recording of a Notice of Completion for the work performed by Gabe Mendez, Inc. for the Old City Hall Project at 1103 High Street.

Background

The Old City Hall/1103 High Street project was awarded on February 28, 2011 to various contractors to complete facility improvements in anticipation of new tenants. Work included roof replacement, removal of existing carpet and miscellaneous appurtenances, demolition and reconstruction of the bathroom, multiple exterior door removal and replacement, concrete work for ADA compliance and parking lot rehabilitation and drainage improvements. Gabe Mendez, Inc. was awarded the parking lot rehabilitation and drainage improvement work. During construction, a trench drain was placed along the rear of the building to tie into the existing storm drain manhole in the parking lot. In addition, a 2-inch overlay was placed with new parking striping. In early spring, the Public Works crew constructed a keystone retaining wall at the southern end of the parking lot. Because timing is of the essence for redevelopment funds, the City pursued installation of a fence at the top of the wall for safety purposes for the adjoining property.

Alternatives Available to Authority; Implications of Alternatives

The construction has been completed in accordance with the City Standard Specifications and Project Contract Documents. Therefore, authorization to file the Notice of Completion is appropriate and staff has no other alternatives to present.

Fiscal Impact

Funding for this project is out of the Auburn Urban Development Authority budget. The total amount awarded for Gabe Mendez's portion of the work construction was \$35,905.65 (including contingency). After the addition of the change orders, their total portion of work is \$37,037.24, which is \$1,131.59 over the awarded amount.

Attachments: Resolution

RECORDING REQUESTED BY:
City of Auburn

AND WHEN RECORDED MAIL TO:

City of Auburn
Attn. City Clerk
1225 Lincoln Way
Auburn, CA 95603

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See Reverse side for complete requirements.)

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner or agent of the owner of the interest stated below in the property hereinafter described.
2. The full name of the **OWNER** is **CITY OF AUBURN**
3. The full **ADDRESS** of the Owner is **1225 LINCOLN WAY, AUBURN, CA 95603**
4. The nature of the interest or estate of the owner is: Fee.
(If other than Fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "Lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
N/A
6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
N/A
7. A work of improvement on the property hereinafter described was completed on **July 29, 2011**. The work done was:
Parking lot and drainage improvements at Old City Hall/1103 High Street.
8. The names of the contractor, if any, for such work of improvement was
Gabe Mendez, Inc. **February 28, 2011**
(If no contractor for work of improvement as a whole, insert "None") (Date of Contract)
9. The property on which said work of improvement was completed is in the City of Auburn, County of Placer, State of Calif., and is described as follows: **Old City Hall/1103 High Street**
10. The street address of said property is **1103 High Street, Auburn, California 95603**

Dated: August 22, 2011

(Signature of Owner or corporate officer of Owner named in paragraph 2, or his agent)

VERIFICATION

I, the undersigned, say: I am the **Director of Public Works** the declarant of the foregoing Notice of Completion;

I have read said Notice of Completion and know the contents thereof; the same is true to my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ at _____.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion are true)

RESOLUTION NO. 11-

RESOLUTION TO AUTHORIZE THE RECORDING OF THE NOTICE OF
COMPLETION FOR THE OLD CITY HALL PROJECT AT 1103 HIGH STREET TO
GABE MENDEZ, INC.

THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:

That the City Council of the City of Auburn does hereby authorize an
additional \$1,131.59 and the recording of a Notice of Completion for the work
performed by Gabe Mendez, Inc. for the Old City Hall Project at 1103 High
Street.

DATED: August 22, 2011

William W. Kirby, M.D., Chair

ATTEST:

Joseph G. R. Labrie, Secretary

I, Joseph G. R. Labrie, Secretary of the Auburn Urban Development
Authority, hereby certify that the foregoing resolution was duly passed at a
regular session meeting of the Auburn Urban Development Authority held on
the 22nd day of August 2011 by the following vote on roll call:

Ayes:

Noes:

Absent:

Joseph G. R. Labrie, Secretary

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